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SPINAL SURGERY is the official journal sponsored by Neurospinal Society of Japan and publishes original papers on the relevant field. The Journal encourages authors from all countries to submit papers in any one of the following four categories : Original Articles, Review Articles, Case Reports and Technical Notes.

# **Manuscript Submissions**

#### Submission

Manuscripts are to be submitted in triplicate as a complete set of all materials including the manuscript and all figures, tables and forms. Figures and tables should be submitted in data form. Authors are advised to retain copies of their submitted manuscripts and correspondence because they cannot be returned as a rule.

Manuscript submissions should be addressed to :

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#### Acceptance

1. Every submission is reviewed by the Editorial Board.

## Manuscript Preparation

All manuscripts submitted to the journal must comply with the following instructions.

#### Manuscript Style

- 1. Type double-spaced throughout with 12-point type face, on A4 paper. As to photos, they must be printed on one sided good quality paper.
- 2. Manuscript sections should be presented in the following order on separate pages: ( i ) Title page, ( ii ) abstract and key words, (iii) Text, (iv) References, (v) Tables, (vi) Figure legends. All pages must be consecutively numbered, beginning with the abstract page.

(i) Title page: The first page must include the title, full names of the authors with academic degrees, affiliation of the authors, the address for mailing proofs, phone number and fax number.

(ii) Abstract and key words : The second page must include these and the abstract should not exceed 400 words nor be less than 250 words. State succinctly and clearly the Purpose, Methods, Results and Conclusions. Particularly, disclose new and important aspects of the study. The key words you can run up to 5 words or short phrases which are in English or Latin.

(iii) Text: As a general rule, the text of original articles

- 2. Manuscripts will be evaluated by Three reviewers.
- 3. The Editorial Board reserves a right to refuse any material for publication : final acceptance or rejection rests with the Editorial Board.
- 4. Confirm that the necessary procedures followed in experiments on human subjects were conducted in accordance with "Ethics Policies of Neurologia medico-chirurgica, the official journal of the Japan Neurosurgical Society".

#### Article types and limitations

Types	Limitations		Number of	Printed
Types	Т	otal words	authors	pages:
Original Article	Title $\leq$ 50 words	≤3000	$\leq$ 7 people	$\leq 6$
Review Article	$250 \leq Abstract \leq 400$	$\leq$ 3000	$\leq$ 5 people	$\leq 6$
Case Report	Key words≤5 terms	≤2500	$\leq$ 5 people	≤5
Technical Note		≤2000	$\leq$ 5 people	≤4

\*The limitation for each manuscript includes abstract, references, figures, tables and legends.

should be organized with the following headings : Introduction, Methods (materials and methods), Results, and Discussion.

Introduction

Provide briefly the purpose, reason and background of the investigation.

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Include a minimum of information concerning the specific methods used to prepare the data unless they have been disclosed already.

Results

Give a simple description.

Discussion

Emphasize originality and state the importance of the investigation.

(iv) References : In the text itself, references should be cited using superscript Arabic numerals in the order in which they appear. In the reference list, the references should be numbered and listed in their order of appearance in the text.

References should be listed in the style of Index Medicus. See the following sample form :

Journal articles

Mizuno J, Nakagawa H, Inoue T, et al : Clinicopathological

study of "snake-eye appearance" in compressive myelopathy of the cervical spinal cord. *J neurosurg* (*spine2*) **99**: 162–168, 2003

#### Chapters in a Book

Nakagawa H, Mizuno J : Threaded interbody cage fixation for cervical spondylosis and ossification of the posterior longitudinal ligament. in Bensel EC (ed) : Spine Surgery : Techniques, Complication Avoidance and Management (2<sup>nd</sup> edition), Philadelphia, Elsevier Churchill Livingstone, 2005, pp363–369

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- 1. Use the original languages when citing references, persons' or medicines' names and place-names.
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#### Conflict of interest

A disclosure statement of conflict of interest for the all authors has to be included in the manuscript.

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